



FY2023 Veteran Affairs Appropriations Community Project Funding Request Submission Guidance Document

Please review this document prior to submitting your Community Project Funding (CPF) request form. You must submit answers to each question below and provide required documentation for your CPF request to be considered. Also, please be sure to carefully review the additional guidance (located at the end of the document) about CPF funding eligibility within the FY23 Military Construction, Veterans Affairs and Related Agencies bill.

If you have questions about the appropriations community project submission process, please contact NC04CommunityProjects@mail.house.gov.

The CPF submission form can be found [here](#).

Due Date: 12 PM (Noon) on April 14, 2022

Note: Within the Department of Veterans Affairs, community project funding requests are eligible **ONLY** for VA Minor Construction projects. The subcommittee will not consider requests for community projects unless they appear on VA's 2023 Construction SCIP List.

If you have questions about the appropriations community project submission process, please contact NC04CommunityProjects@mail.house.gov to discuss.

Required Application Questions

Entity Requesting Funds (*Please provide the legal name of the organization that would be receiving the funds. Please do not include abbreviations, acronyms, or use a "The" before the recipient name*):

Primary Point of Contact (name, email, phone number, organization address):

Project Priority (if requestor is submitting more than 1 project):

Short Description of the project:

Complete Description of Project, including purpose and benefits provided by the Community Project (limit 1000 characters, including spaces):

State Territory where the Project is located:

City where the project is located:

Veterans Integrated Service Network (VISN) or VA Administration where the project is located:

Specific facility where the project is located:

Is the project listed on the VA's 2023 Construction Strategic Capital Investment Planning (SCIP) list?

VA Construction Program Type (*note – only Minor Construction projects are eligible for CPF funding*):

What is the total estimated cost of the project (*must be equal to or less than \$20 million*)?

Where is the project in the construction process (*Planning; Design; Awaiting construction; In the middle of construction; Other, please explain*)?

Please provide a history of Federal funding for the project, if any:

Can the project funds be obligated within 12 months of enactment of the bill?

Why is the project a priority for the Congressional District?

Who is the point of contact in the requesting office?

Has this project been submitted to any other Members of Congress? If so, which Member(s) and who is the staff point-of-contact:

Please include Proof of Community Support. All submissions may include but are not limited to:

- Letters of support from elected community leaders;
- Press articles highlighting the need for the requested community project funding;
- Support from newspaper editorial boards;
- Projects listed in state intended use plans, community development plans, or other publicly available planning documents;
- Resolutions passed by city councils or boards; and/or
- Other compelling evidence of community support.

Additional Guidance on Community Project Funding Eligibility – Department of Veterans Affairs

Before completing your CPF Submission form, please carefully review the below additional guidance on Community Project Funding requests for eligible accounts within the FY23 Military Construction, Veterans Affairs and Related Agencies bill.

The following information outlines the types of projects that are eligible to be considered for community project funding, provided that they comply with the specified guidelines listed below. The subcommittee will not consider requests for community projects unless they appear on VA's 2023 Constructions SCIP List.

Note: *Veterans memorials, parks, museums, and other similar projects are not eligible for community project funding. Funds are also not available for direct grants to veterans organizations or for local programmatic efforts.*

Construction Programs

VA has three types of construction projects: Major Construction (projects that are expected to cost above \$20,000,000), Minor Construction (projects that are expected to cost equal to or less than \$20,000,000) and Nonrecurring Maintenance (NRM) (projects that consist of upkeep, construction and maintain building systems). The classification of each construction project is determined by VA.

Community project funding requests are eligible ONLY for VA Minor Construction projects. VA's Minor Construction program includes capital projects with costs equal to or less than \$20,000,000, particularly projects that construct new space instead of renovating existing space. Examples may include expanding existing facility square footage to provide additional healthcare capacity, construction of specialty care buildings or clinics, building of parking structures, or expanding gravesite space and cemeteries.

The Committee will only consider projects that appear on VA's Integrated-Department-wide Priority List for 2023 Construction Projects (2023 Construction SCIP List). This list will be included in the FY 2023 President's Budget Submission.

The yearly Construction SCIP List includes projects that have been reviewed by VA and are determined to be at an advanced enough stage to receive funds. This will ensure that Federal dollars are not set aside for projects that are not yet ready to spend them. *Please note that while this list includes both Major Construction and Minor Construction projects, only Minor Construction projects will be considered for Member requests.*

Criteria for VA Community Project Funding (CPF):

- The subcommittee will consider supporting Community Project Funding only for VA Minor Construction projects that are equal to or less than \$20,000,000 in total estimated project cost, and they must be included in the 2023 Construction SCIP List (this list will be included in the FY 2023 President's Budget submission materials).
- Projects must be listed as unfunded on VA's 2023 Construction SCIP List with \$0 in the 2023 Request column. Projects with a dollar amount in the 2023 request column are requested in the President's budget request, and if requested, should be submitted as programmatic requests (and not as community project funding requests).
- Funding for a CPF project will be capped at 10 percent of the total estimated cost of the project to support planning and design that can be executed within twelve months of receiving funding. (Similar projects on the FY 2022 list would generally have been in the range of \$1,000,000 to \$2,000,000.)
 - o Exceptions to the 10 percent may be made for projects where construction is ready to be supported in year one, and only applies to some National Cemetery Administration (NCA) Minor Construction projects. Please consult with the subcommittee and VA to determine if the full scope of an NCA project can be executable in one year.
- Final decision of funding caps will be determined by the Chair after reviewing the full universe of requests.